

# **SUPER POWER AGENCY**

(A Scottish Charitable Incorporated Organisation "SCIO")

## **ANNUAL REPORT AND ACCOUNTS**

**Year Ended 31 MAY 2021**

Charity No. SC046550

**Akkounted Limited**  
Chartered Accountants  
10 Abbey Park Place  
Dunfermline  
KY12 7NZ

**SUPER POWER AGENCY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 May 2021**

| <b>CONTENTS</b>                   | <b>Page</b> |
|-----------------------------------|-------------|
| Annual Report of the Trustees     | 1           |
| Independent Examiner's Report     | 7           |
| Statement of Financial Activities | 8           |
| Balance Sheet                     | 9           |
| Notes to the Accounts             | 10-16       |

**SUPER POWER AGENCY**  
**ANNUAL REPORT OF THE TRUSTEES**  
**For the year ended 31 May 2021**

The Trustees present their report along with the financial statements for the SCIO for the year ended 31 May 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the SCIO's constitution, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**OBJECTIVES AND ACTIVITIES**

The organisation's purposes are:

- To advance education by providing tuition in the form of writing workshops and classes, materials, and facilities to service users, increasing the levels of literacy, self-esteem and aspiration in under-resourced young people aged 8 -18;
- To advance arts, heritage and culture by facilitating the creation and publication of written, visual and artistic material by service users;
- To provide recreational activities with the object of improving conditions of life for under resourced students aged 8 to 18 by providing facilities, materials and tuition which would otherwise be beyond their means;
- To promote equality and diversity by striving to close the literacy gap between the catchment area's service users and the rest of Scotland through creative and educational activities;
- To relieve those who by reason of financial hardship would be otherwise unable to engage extra-curricular English language literacy or creative tuition by providing appropriate facilities, materials and tuition.

The principal activity in pursuit of the charitable objects will be the implementation of writing workshops and the opening and operation of a writing and mentoring centre that improves literacy, self-esteem and fosters aspiration among under-resourced students from 8 -18.

**ACHIEVEMENTS AND PERFORMANCE**

This fiscal year was a challenging one for the Super Power Agency. Because of the pandemic and the subsequent lockdowns, we were unable to carry out our full suite of programmes during the 2020-21 school year. We furloughed our two main staff members through the HMRC Furlough Scheme during this time. Our volunteer coordinator was on full furlough from April 2020 until September 2020 and then on part-time furlough from September 2020 through the rest of the fiscal year. Our CEO worked full time until September 2020, but when it became clear we would not be going back into schools full-time, he was also placed on part-time furlough from October 2020 through the end of the fiscal year.

Unfortunately, we were not able to hold our regular book launches for the publications published during the 2019-2020 school year. To celebrate the work of our young writers, we reached out to our volunteers and friends of the organisation, asking if they would be willing to video themselves reading writing selected from each of the publications. The response was overwhelming. We had 34 volunteers read work for our first ever virtual book launch. The videos launched from September 2020 through December 2020 on YouTube and our partner schools shared them with their young writers. The pupils were impressed and inspired by hearing their work and the work of their classmates read by our volunteers as well as well known authors, artists and actors. Our school partners have asked if we can do this again as hearing their work really help build the pupils' confidence and self-esteem. You can see all the videos here: <https://www.youtube.com/playlist?list=PLCkRFx33LH6j3uCRU8OKvEPaTgyNK9FFZ>

**SUPER POWER AGENCY**  
**ANNUAL REPORT OF THE TRUSTEES (continued)**  
**For the year ended 31 May 2021**

With schools either closed or not open to outside organisations during the 2020-21 school year, we had to revise how we carried out our work. We attempted to conduct online writing workshops but with schools struggling to engage pupils our workshops were shelved for core subjects. Since our workshop model relies heavily on one-to-one contact between the pupils and our staff and volunteers, we knew we would fare no better than the schools in terms of pupil engagement. We were able to hold three workshops during the school year. The first was a workshop with S2 pupils at Broughton High School aimed at helping them create a guidebook for Stockbridge and the surrounding neighbourhood. The twenty-five pupils got far in their planning of the book and pupils were able to practice their interview skills with the help of six volunteers. Unfortunately, we had to end the project due to the lockdown that started after Christmas. Our hope is to pick up with a new group of pupils another school year.

Also at Broughton High School, our CEO worked with fifteen young women who are trying to make the school anti-racist, create affinity groups at the school, and write about their experiences as young people of colour. Workshops were blended with a mixture of online and in person workshops. The workshops will continue into next school year with a book planned for publication in 2022.

Finally, were we able to conduct our portfolio writing workshops with S4 pupils at Leith Academy. By using a mixture of Microsoft Teams and Google Docs, twelve of our volunteers were able to help 112 pupils with their creative and research essays for their National Assessment portfolios.

With limited access to schools due to Covid-19, we were only able to work with a small number of young people this school year. However, this did not stop people from reaching out to learn about volunteering with the Super Power Agency. During the year, our volunteer coordinator was able to recruit and train eighty-eight new volunteers. These volunteers are eager to get into classrooms in the fall. Over the summer of 2021, we will hold two half-day workshops aimed at preparing all of our volunteers for re-entry into classrooms and working with young people.

At the end of 2020, our long-time board chair, Jack Simpson retired from the role. Jack had been board chair since 2018 when our CEO came on board. He will remain on the board until his term runs out in 2021 but wanted to give other board members a chance to step up into a leadership role. Long-time board member Valerie Lindsay was nominated and voted in as the new board chair. With a background in marketing and a great passion for the work of the organisation, she is the perfect choice to become board chair. Two board members resigned from the board: Carrie Rees in December 2020 and Nick Reid in September of 2021. We recruited four new board members Amerdeep Dhami (joined March 2021), Ciara Gracie (joined June 2021), Ryan Lawrie (joined September 2021) and Francis Lake (joined September 2021).

I am pleased to announce that the Super Power Agency is the winner of this year's Isobel Award. Created by Carlowrie Castle (<https://carlowriecastle.co.uk/isobel-award/>) and named in honour of Isobel Wylie Hutchison, the award celebrates those who have faced challenges and not only risen to meet them but have excelled and brought meaningful positive change to the community. We are honoured to have been chosen for our work in schools with young people.

Funds raised over the year amounted to £90,482 with the majority of funding coming from recurring donors to the Super Power Agency, with a further £18,068 received from HMRC's Job Retention Scheme. Expenditures for the year came to £121,004. We had no major expenditures during the fiscal year.

**SUPER POWER AGENCY**  
**ANNUAL REPORT OF THE TRUSTEES (continued)**  
**For the year ended 31 May 2021**

**FINANCIAL REVIEW**

The charity generated total income of £108,550 (2020: £135,663) and recorded expenditure of £121,004 (2020: £114,134). There was net expenditure of £6,931 (2020: net income of £36,985) on unrestricted funds and net expenditure of £4,073 (2020: £15,456) on restricted funds, before transfers.

**Reserves Policy**

The trustees have adopted a reserves policy through which we aim to build and maintain a minimum level of unrestricted reserves equivalent to three months of running costs. This policy was reviewed by the board and reaffirmed at the June 2021 board meeting.

As of the end of the year, total funds amounted to £32,777 (2020: £45,231), of which £30,244 was unrestricted (2020: £38,822), including £197 (2020: £7,792) as designated fixed assets, and £2,336 was restricted (2020: £6,409).

**Risk Management**

The Trustees have assessed the major risks to which the SCIO is exposed, in particular those relating to the operations and finances of the SCIO and are satisfied that systems are in place to manage exposure to those risks.

**FUTURE PLANS**

In January 2021 we began a six-month engagement with Pilotlight ([www.pilotlight.org.uk](http://www.pilotlight.org.uk)) an organisation that supports nonprofits by galvanising volunteers from the corporate world to work on specific projects. During this time, we worked with four volunteers to create our strategy for expanding our writing workshops to more cities in Scotland. We debuted the plan for our board in June 2021 and are excited to announce we will be working with new school partners in Clackmannanshire, Peebles and Dunfermline with plans to expand to Glasgow, Dundee and beyond in the coming years. Our goal is to work with 3,000 young people each year by 2024 with the help of an increasing number of volunteers.

We have already spoken to the majority of our current school partners and all are eager to have The Super Power Agency back in their schools and in their classrooms. We have commitments to return to Broughton High School, Leith Academy, Drummond Community High School and Portobello High School in the fall of 2021 and new school partners Halyrude Primary in Peebles and St Bernadette's RCPS in Tulibody.

**SUPER POWER AGENCY**  
**ANNUAL REPORT OF THE TRUSTEES (continued)**  
**For the year ended 31 May 2021**

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Constitution**

Super Power Agency is a Scottish Charitable Incorporated Organisation, charity number SC046550, incorporated under its constitution and recognised as a charity on 16 May 2016.

**Trustees, Recruitment and Appointment of New Trustees**

The Board of Trustees is responsible for the management of the charity and the safeguarding of its assets. Trustees are recruited to the Board with a view to cultivating a mix of skills and experiences across a broad range of relevant disciplines.

The Trustees are elected, appointed or co-opted in accordance with the terms of the Constitution. The maximum number of Trustees is 12 and the minimum number is 8.

**Induction and Training of new Trustees**

New Trustees are often already familiar with the practical work of the charity. On appointment new Trustees are introduced to the existing trustees and briefed on the charity's current activities. Previous Trustee Meeting Minutes and Annual Accounts are available to all new Trustees.

**Organisational Structure**

The Trustees meet regularly, to oversee the operation of the Charity and determine its strategic direction and policies. A scheme of delegation is in place whereby the day-to-day responsibility for operation and administration rests with the Chief Executive Officer, Gerald Richards.

**SUPER POWER AGENCY**  
**ANNUAL REPORT OF THE TRUSTEES (continued)**  
**For the year ended 31 May 2021**

**INFORMATION**

**Charity Number**

SC046550

**Trustees**

Valerie Lindsay

Chairman

Nick Reid

Treasurer (resigned September 2021)

Maxine Sloss

Ryan Van Winkle

Phoebe Grigor

Elaine Moran

Amerdeep Dhami

Ciara Grace

Ryan Lawrie

Francis Lake

Jack Simpson

(resigned July 2021)

Carrie Rees

(resigned December 2020)

**Key Staff**

Gerald Richards

Chief Executive Officer

Claire Heffernan

Volunteer Coordinator

Linsey Shields

Fundraising & Development Manager

**Registered and Principal Office**

John Knox House

45 High Street

Top Floor

Edinburgh

EH1 1SR

**Independent Examiner**

Alan Couper

Akkounted Limited

47 Fergusson Road

Dunfermline

Fife

KY11 8NA

**Bankers**

CAF Bank

25 Kings Hill Avenue

Kings Hill

West Malling

Kent

ME19 4JQ

## SUPER POWER AGENCY

### ANNUAL REPORT OF THE TRUSTEES (continued)

For the year ended 31 May 2021

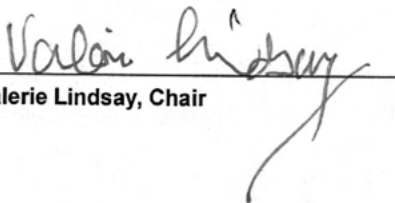
#### RESPONSIBILITIES OF THE TRUSTEES

Charity law requires the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its income and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with charity law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 9 December 2021 and signed on behalf of the Trustees by:

  
Valerie Lindsay, Chair



**SUPER POWER AGENCY**  
**INDEPENDENT EXAMINERS REPORT**  
**For the year ended 31 May 2021**

I report on the financial statements for the year ended 31 May 2021, set out on pages 8 to 16.

**Respective responsibilities of the Trustees and the Independent Examiner**

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

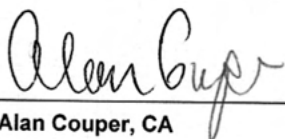
**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended); and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended)

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



---

**Alan Couper, CA**  
Akkounted Limited  
47 Fergusson Road  
Dunfermline  
Fife  
KY11 8NA

**SUPER POWER AGENCY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 May 2021**

|   | Note      | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2021<br>Total<br>£   | 2020<br>Total<br>£   |
|---|-----------|----------------------------|--------------------------|----------------------|----------------------|
| <b>INCOME AND ENDOWMENTS FROM:</b>                |           |                            |                          |                      |                      |
| <i>Charitable activities</i>                      |           |                            |                          |                      |                      |
| Grants and donations                              | 2         | 62,767                     | 27,715                   | 90,482               | 133,017              |
| Job retention scheme reimbursement                |           | 8,815                      | 9,253                    | 18,068               | 2,647                |
|   |           | <u>71,582</u>              | <u>36,968</u>            | <u>108,550</u>       | <u>135,663</u>       |
| <b>EXPENDITURE ON:</b>                            |           |                            |                          |                      |                      |
| Raising funds                                     | 3         | 11,641                     | -                        | 11,641               | -                    |
| Charitable activities                             | 3         | 68,322                     | 41,041                   | 109,363              | 114,134              |
|   |           | <u>79,963</u>              | <u>41,041</u>            | <u>121,004</u>       | <u>114,134</u>       |
| Net (expenditure) / income for the year           |           | (8,381)                    | (4,073)                  | (12,454)             | 21,529               |
| Transfer between funds                            |           | -                          | -                        | -                    | -                    |
| <b>Net movement in funds in the year</b>          |           | <b>(8,381)</b>             | <b>(4,073)</b>           | <b>(12,454)</b>      | <b>21,529</b>        |
| <b>Reconciliation of funds:</b>                   |           |                            |                          |                      |                      |
| Total funds at 31 May 2020                        |           | 38,822                     | 6,409                    | 45,231               | 23,702               |
| <b>Total funds carried forward at 31 May 2021</b> | <b>10</b> | <b><u>30,441</u></b>       | <b><u>2,336</u></b>      | <b><u>32,777</u></b> | <b><u>45,231</u></b> |

There are no recognised gains or losses other than the results for the period as set out above.

All the activities of the charity are classed as continuing.

The notes on pages 10 to 17 form an integral part of these accounts.

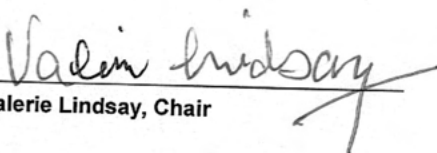
**SUPER POWER AGENCY**

**BALANCE SHEET**

**As at 31 May 2021**

|   | Note | 2021          | 2020          |
|---|------|---------------|---------------|
|   |      | £             | £             |
| <b>FIXED ASSETS</b>                               |      |               |               |
| Tangible assets                                   | 6    | 197           | 7,792         |
| <b>CURRENT ASSETS</b>                             |      |               |               |
| Bank  |      | 35,765        | 26,500        |
| Debtors   | 7    | -             | 13,700        |
|   |      | 35,765        | 40,200        |
| <b>CURRENT LIABILITIES</b>                        |      |               |               |
| Amounts falling due within one year               | 8    | (3,185)       | (2,761)       |
|   |      | 32,580        | 37,439        |
| <b>NET ASSETS</b>                                 |      | 32,777        | 45,231        |
| <b>FUNDS</b>                                      |      |               |               |
| Unrestricted - General                            |      | 30,244        | 31,030        |
| Unrestricted - Designated                         |      | 197           | 7,792         |
| Restricted  |      | 2,336         | 6,409         |
| <b>Total funds carried forward at 31 May 2020</b> | 10   | <b>32,777</b> | <b>45,231</b> |

Approved by the Board of Trustees on 9 December 2021 and signed on their behalf by:

  
 Valerie Lindsay, Chair

The notes on pages 10 to 16 form an integral part of these accounts

**SUPER POWER AGENCY**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 May 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value. The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity constitutes a public benefit entity as defined by FRS 102.

At 31 March 2021 the general fund is in surplus by £31,694 and general funds in surplus by £30,441. The trustees expect the charity to be able to meet its liabilities as they fall due for a period of at least 12 months from approval of the accounts. Given this, they conclude the charity is a going concern and continue to adopt the going concern basis for preparing the accounts.

**Income**

All income is included in the Statement of Financial Activities when the charity has entitlement, it is probable that the resources will be received and the monetary value be measured with sufficient reliability.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Irrecoverable VAT is charged against the category of resource expended for which it was incurred. The following specific policies are applied to particular categories of expenditure:

- Costs of raising funds comprise those costs directly associated with generating donations and fundraising income.

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them, including governance costs. Indirect expenditure is allocated between activities based on staff time.

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

**Tangible Fixed Assets**

Assets are initially recorded at cost and only assets over £500 are capitalised. Depreciation is provided in annual instalments over the estimated useful lives of the assets. The rates of depreciation are as follows:-

- Motor vehicles - 25.00% straight line per annum
- Computer equipment - 33.33% straight line per annum

**Restricted funds**

Unrestricted funds are income receivable without specified purpose and are available as general funds.

**Designated funds**

This fund represents the net book value of fixed assets.

**Restricted funds**

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of appeal.

**SUPER POWER AGENCY**

**NOTES TO THE ACCOUNTS (continued)**

**For the year ended 31 May 2021**

**2. INCOME FROM CHARITABLE ACTIVITIES**

|   | Unrestricted<br>£ | Restricted<br>£ | 2021<br>Total<br>£ | 2020<br>Total<br>£ |
|---|-------------------|-----------------|--------------------|--------------------|
| <i>Grants and Donations:</i>                |                   |                 |                    |                    |
| Foundations & Trusts                        | 25,500            | 27,715          | 53,215             | 72,750             |
| Corporate Partners                          | 14,300            | -               | 14,300             | 4,000              |
| School Partners                             | 1,101             | -               | 1,101              | -                  |
| Earned Income and Events                    | 2,717             | -               | 2,717              | 2,291              |
| Individuals                                 | 19,147            | -               | 19,147             | 53,976             |
|   | <b>62,765</b>     | <b>27,715</b>   | <b>90,480</b>      | <b>133,017</b>     |
| <i>Represented By:</i>                      |                   |                 |                    |                    |
| M Sloss                                     | 15,285            | -               | 15,285             | 31,100             |
| Foundation Scotland - Baillie Gifford       | 10,000            | -               | 10,000             | -                  |
| Ryvoan Trust                                | 10,000            | -               | 10,000             | -                  |
| STV Children's Appeal                       | 4,300             | -               | 4,300              | -                  |
| Nancie Massey Charitable Trust              | 2,500             | -               | 2,500              | -                  |
| The Robert Haldane Smith Charitable Found'n | 2,000             | -               | 2,000              | -                  |
| The ABC Foundation                          | 2,000             | -               | 2,000              | 750                |
| The Nimar Charitable Trust                  | 2,000             | -               | 2,000              | 1,000              |
| Webster Charitable Trust                    | 2,000             | -               | 2,000              | -                  |
| The MBILI Charitable Trust                  | 1,500             | -               | 1,500              | 1,000              |
| I F Harvey Charitable Trust                 | 1,000             | -               | 1,000              | 1,000              |
| ECHT  | 1,000             | -               | 1,000              | -                  |
| The Pleasance Trust                         | 1,000             | -               | 1,000              | -                  |
| Christina Mary Hendrie Trust                | -                 | -               | -                  | 35,000             |
| The Robertson Trust                         | -                 | 10,000          | 10,000             | 10,000             |
| The Volant Charitable Trust                 | -                 | 5,000           | 5,000              | 10,000             |
| William Syson Foundation                    | -                 | 5,000           | 5,000              | -                  |
| University of Edinburgh                     | -                 | 4,325           | 4,325              | -                  |
| The J P Marland Charitable Trust            | -                 | 3,000           | 3,000              | 3,000              |
| Edinburgh & Lothian Trust Fund              | -                 | 675             | 675                | -                  |
| The Corra Foundation                        | -                 | -               | -                  | 6,000              |
| Bucknall                                    | -                 | -               | -                  | 5,000              |
| Rees & Co                                   | -                 | -               | -                  | 3,000              |
| V & D Lindsay                               | -                 | -               | -                  | 3,000              |
| FIXR Ticket                                 | -                 | -               | -                  | 2,291              |
| The Lady Jardine Charitable Trust           | -                 | -               | -                  | 2,000              |
| Brewin Dolphin Foundation                   | -                 | -               | -                  | 1,500              |
| Granton                                     | -                 | -               | -                  | 1,500              |
| James McNab Trust                           | -                 | -               | -                  | 1,000              |
| Walker Family Charitable Trust              | -                 | -               | -                  | 1,000              |
| Reed Creative                               | -                 | -               | -                  | 1,000              |
| Emma Hawkins                                | -                 | -               | -                  | 1,000              |
| Hobson Charity                              | -                 | (285)           | (285)              | 5,250              |
| Other < £1,000                              | 8,180             | -               | 8,180              | 6,626              |
|   | <b>62,765</b>     | <b>27,715</b>   | <b>90,481</b>      | <b>133,017</b>     |

**SUPER POWER AGENCY**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 May 2021**

**3. EXPENDITURE**

|  | Note | 2021<br>Total<br>£ | 2020<br>Total<br>£ |
|--|------|--------------------|--------------------|
| <i>Raising funds:</i>                            |      |                    |                    |
| Professional fees - fundraiser                   |      | 11,641             | -                  |
| <i>Charitable activities:</i>                    |      |                    |                    |
| Consultancy                                      |      | 1,350              | 4,620              |
| Staff salaries                                   | 4    | 83,553             | 85,225             |
| Professional fees                                |      | 2,135              | 2,139              |
| Insurance  |      | 2,778              | 2,701              |
| Depreciation                                     |      | 7,890              | 10,243             |
| Subscriptions                                    |      | 658                | 18                 |
| Heat and light                                   |      | -                  | -                  |
| Rent   |      | -                  | -                  |
| General expenses                                 |      | 1,864              | 928                |
| Bank charges                                     |      | 75                 | 66                 |
| Refreshments                                     |      | 50                 | 442                |
| Telephone  |      | -                  | 306                |
| Printing, postage and stationery                 |      | 4,974              | 4,026              |
| IT software and consumables                      |      | 2,621              | 450                |
| Video production                                 |      | -                  | -                  |
| <i>Charitable activities - Governance costs:</i> |      |                    |                    |
| Independent examination fees                     |      | 1,415              | 2,970              |
|  |      | <b>121,004</b>     | <b>114,134</b>     |

Included above is restricted expenditure amounting to £41,041 (2020 - £89,443). All other expenditure was unrestricted.

**4. STAFF COSTS AND TRUSTEES REMUNERATION**

|                       | Total<br>£    | Total<br>£    |
|-----------------------|---------------|---------------|
| Staff salaries        | 77,451        | 78,938        |
| Social security costs | 4,090         | 5,379         |
| Pension costs         | 2,012         | 908           |
|                       | <b>83,553</b> | <b>85,225</b> |

**SUPER POWER AGENCY**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 May 2021**

**4. STAFF COSTS AND TRUSTEES REMUNERATION (CONTINUED)**

The average number of employees during the year was as follows: -

|                        | <b>2021</b> | <b>2020</b> |
|------------------------|-------------|-------------|
|                        | £           | £           |
| Chief Executive Office | 1           | 1           |
| Project Coordinators   | 1           | 2           |
|                        | <b>2</b>    | <b>3</b>    |
|                        | <b>2</b>    | <b>3</b>    |

No employee received emoluments of £60,000 or more during the current or previous year.

No trustees received any remuneration during the current or previous year.

No trustees were reimbursed for any expenditure incurred during the year (2020 - £nil).

Donations from trustees during the year totalled £15,285 (2020 - £34,200).

**5. NET INCOME / (EXPENDITURE) FOR THE YEAR**

|   | <b>Total</b> | <b>Total</b>  |
|---|--------------|---------------|
|   | £            | £             |
| <i>This is stated after charging: -</i> |              |               |
| Depreciation                            | 7,890        | 10,243        |
| Independent Examiner's fees             | 1,415        | 2,970         |
|   | <b>9,305</b> | <b>13,213</b> |
|   | <b>9,305</b> | <b>13,213</b> |

**SUPER POWER AGENCY**  
**NOTES TO THE ACCOUNTS (continued)**  
**As at 31 May 2021**

| <b>6. FIXED ASSETS</b>            | <b>Motor<br/>Vehicles<br/>£</b> | <b>Office<br/>Equipment<br/>£</b> | <b>Total<br/>£</b> |
|-----------------------------------|---------------------------------|-----------------------------------|--------------------|
| <b>Cost</b>                       |                                 |                                   |                    |
| At 1 June 2019                    | 30,236                          | 8,053                             | 38,289             |
| Additions / Disposals in the year | -                               | 295                               | 295                |
|                                   | <u>30,236</u>                   | <u>8,348</u>                      | <u>38,584</u>      |
| <b>Depreciation</b>               |                                 |                                   |                    |
| At 1 June 2020                    | 25,128                          | 5,368                             | 30,496             |
| Charge for the year               | 5,108                           | 2,783                             | 7,891              |
|                                   | <u>30,236</u>                   | <u>8,151</u>                      | <u>38,387</u>      |
| <b>Net Book Value</b>             |                                 |                                   |                    |
| At 31 May 2021                    | <u>-</u>                        | <u>197</u>                        | <u>197</u>         |
| At 31 May 2020                    | <u>5,107</u>                    | <u>2,685</u>                      | <u>7,792</u>       |
| <br><b>7. DEBTORS</b>             |                                 | <b>2021<br/>£</b>                 | <b>2020<br/>£</b>  |
| Prepayments                       |                                 | -                                 | -                  |
| Grant debtors                     |                                 | -                                 | 12,250             |
| Other debtors                     |                                 | -                                 | 1,450              |
|                                   |                                 | <u>-</u>                          | <u>13,700</u>      |
| <br><b>8. CREDITORS</b>           |                                 | <b>2021<br/>£</b>                 | <b>2020<br/>£</b>  |
| Accruals and deferred income      |                                 | 1,440                             | 1,200              |
| PAYE and social security          |                                 | 1,730                             | 1,561              |
| Pension payable                   |                                 | 15                                | -                  |
|                                   |                                 | <u>3,185</u>                      | <u>2,761</u>       |
| <br><b>9. DEFERRED INCOME</b>     |                                 | <b>2021<br/>£</b>                 | <b>2020<br/>£</b>  |
| Opening balance brought forward   |                                 | -                                 | -                  |
| Released in the year              |                                 | -                                 | -                  |
|                                   |                                 | <u>-</u>                          | <u>-</u>           |



**SUPER POWER AGENCY**

**NOTES TO THE ACCOUNTS (continued)**

**For the year ended 31 May 2021**

**10. MOVEMENT IN FUNDS**

|                                  | At 1 June<br>2020<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>£ | At 31 May<br>2021<br>£ |
|----------------------------------|------------------------|-------------|------------------|----------------|------------------------|
| <b>Restricted Funds</b>          |                        |             |                  |                |                        |
| William Syson Trust              | -                      | 5,000       | (5,000)          | -              | -                      |
| University of Edinburgh          | -                      | 4,325       | (4,325)          | -              | -                      |
| The Robertson Trust              | -                      | 10,000      | (7,664)          | -              | 2,336                  |
| Edinburgh & Lothian Trust Fund   | -                      | 675         | (675)            | -              | -                      |
| The Volant Trust                 | -                      | 5,000       | (5,000)          | -              | -                      |
| Hobson Charity                   | 5,250                  | (285)       | (4,965)          | -              | -                      |
| The J P Marland Charitable Trust | -                      | 3,000       | (3,000)          | -              | -                      |
| Brewin Dolphin Foundation        | 659                    | -           | (659)            | -              | -                      |
| Virgin Heart of the Community    | 500                    | -           | (500)            | -              | -                      |
| HMRC Job Retention Scheme        | -                      | 9,253       | (9,253)          | -              | -                      |
|                                  | 6,409                  | 36,968      | (41,041)         | -              | 2,336                  |
| <b>Unrestricted Funds</b>        |                        |             |                  |                |                        |
| General Funds - Charitable       | 31,030                 | 62,482      | (79,678)         | 7,595          | 21,428                 |
| General Funds - HMRC JRS         | -                      | 8,815       | -                | -              | 8,815                  |
| Designated Funds                 | 7,792                  | -           | -                | (7,595)        | 197                    |
|                                  | 38,822                 | 71,297      | (79,678)         | -              | 30,441                 |
| <b>Total Funds</b>               | 45,231                 | 108,265     | (120,719)        | -              | 32,777                 |

**Restricted Funds**

*William Syson Trust* - funding received to support the Young Writers/Young Voices programme.

*University of Edinburgh* - funding received to support the Writing Workshops and the Transition Writing Workshops.

*The Robertson Trust* - funding received for the salary costs of a Volunteer Coordinator.

*Edinburgh & Lothian Trust Fund* - funding received to support the Volunteer programme.

*The Volant Trust* - funding received through Foundation Scotland for the salary costs of a Volunteer Coordinator.

*Hobson Charity* - funding received to support the printing and publication of our books.

*The J P Marland Charitable Trust* - funds received to support writing workshops and publishing at Broughton High School.

*Brewin Dolphin Foundation* - funding received to support costs of our volunteer programme.

*Virgin Heart of the Community* - funding received to support costs of our volunteer programme.

*HMRC Job Retention Scheme* - funding received to subsidise Volunteer coordinator salary costs during the pandemic

**SUPER POWER AGENCY**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 May 2021**

**11. INCOME FROM CHARITABLE ACTIVITIES**

|                       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>funds<br>£ |
|-----------------------|----------------------------|--------------------------|---------------------|
| <b>At 31 May 2021</b> |                            |                          |                     |
| Tangible fixed assets | 197                        | -                        | 197                 |
| Net current assets    | 30,244                     | 2,336                    | 32,580              |
|                       | <u>30,441</u>              | <u>2,336</u>             | <u>32,777</u>       |
| <b>At 31 May 2020</b> |                            |                          |                     |
| Tangible fixed assets | 7,522                      | -                        | 7,522               |
| Net current assets    | 31,300                     | 6,409                    | 37,709              |
|                       | <u>38,822</u>              | <u>6,409</u>             | <u>45,231</u>       |

**12. COMMITMENTS**

As at the year end the charity had no capital commitments (2020: £nil).

**13. OPERATING LEASE COMMITMENTS**

|                       | Land &<br>buildings<br>£ | Other<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|-----------------------|--------------------------|------------|--------------------|--------------------|
| <b>At 31 May 2021</b> |                          |            |                    |                    |
| Tangible fixed assets | <u>5,400</u>             | <u>-</u>   | <u>5,400</u>       | <u>5,400</u>       |